

Overview

FEDERAL COLLEGE OF EDUCATION (TECHNICAL) OMOKU RIVERS STATE

P.M.B. 11, OMOKU

RIVERS STATE, NIGERIA

**INVITATION TO TENDER FEDERAL COLLEGE OF EDUCATION (TECHNICAL)
OMOKU RIVERS STATE**

(1.0) INTRODUCTION

The Federal College of Education (Technical) Omoku, Rivers State hereby invites interested and competent companies with history of timely delivery of Projects to Tender for 2018 and 2019 TETFund Zonal Intervention Projects:

(2.0) SCOPE OF WORK

S/N	LOT NO.
Lot 1	Procurement of Office Furniture
Lot 2	Procurement of Office Equipment
Lot 3	Procurement of Science Laboratory and Agricultural Equipment

(3) ELIGIBILITY REQUIREMENTS

Interested contractors are required to submit the following documents:

- (i) Evidence of Certificate of incorporation issued by the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7:

- (ii) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years (2017, 2018 & 2019) expiring on 31st December, 2020;
- (iii) Evidence of current Pension Compliance Certificate valid till 31st December, 2020;
- (iv) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2020;
- (v) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2020;
- (vi) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 30/6/2020 or valid Certificate issued by BPP.
- (vii) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Federal College of Education (Technical) Omoku, Rivers State or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder, that the company is not bankrupt, in receivership or under liquidation or involved in any litigation which can potentially affect the company's ability to effectively discharge their responsibility if engaged and to confirm that all information presented in its bid are true and correct in all particulars;
- (viii) Company's Audited Accounts for the last three (3) years – (2017, 2018 & 2019);
- (ix) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- (x) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Award, Valuation/ Job Completion Certificates;
- (xi) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications.
- (xii) Lots 2 & 3: Letter of Authorisation as representatives of the Original Equipment Manufacturers (OEMs);
- (xiii) All documents for submission must be transmitted with a Covering/ Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC). Contact Address. Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper

must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4.0) COLLECTION OF TENDER DOCUMENTS

All interested bidders are to:

- (i) Pay a non-refundable tender fee of N10, 000 into the FCE Omoku's Remita's Account
- (ii) Collect tender document from the Procurement Unit of the College on presentation of the payment receipt for non-refundable tender fee.

(5.0) SUBMISSION OF TENDER DOCUMENTS

Completed Technical and Financial Bids should be submitted in two different scaled envelopes and labelled "Technical Bid" and "Financial Bid" respectively with the company name indicated at the back of the envelope. The two envelopes should be enclosed in a larger envelope and marked (Technical and Financial) and addressed to The Provost, Federal College of Education (Technical). P.M.B 11, Omoku. The envelope should be duly marked with the relevant lot Number on the top right hand corner.

The bids should be dropped in the Tender Box at the front of the procurement office **not later than 12:00noon, Monday 20 April 2020**. Bidders are to ensure that they also sign all pages of the Bidding document.

(6.0) OPENING OF TECHNICAL BIDS

Only the Technical bids will be open immediately after the deadline for submission at **12:00Noon, Monday 20 April, 2020**. In the College Theatre Lecture Hall, in the presence of bidders or their representatives, while the financial bids will be kept unopened. Please, ensure that you sign the Bid Submission Register, as the College will not be held liable for misplaced or wrongly submitted bids.

(7.0) NOTES:

- (i) All submitted documents may be referred to relevant agencies for verification
- (ii) FCE(T) Omoku reserves the right to reject any or all the submissions if it does not or do not meet with all their requirements specified.
- (iii) This advertisement shall not be constructed as a commitment on the part of the establishment nor shall it entitle a bidder to make any claim and or seek any indemnity

from the Federal College of Education (Technical), Omoku by virtue of such bidder having responded to the advertisement.

(iv) The FCE(T) Omoku is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED:

PROVOST

**FEDERAL COLLEGE OF EDUCATION (TECHNICAL)
OMOKU, RIVERS STATE.**